

Department: Administration
Job Title: Director, Prevention Education
Reporting to: Senior Vice President, Strategic Partnerships

Job Summary:

The Monique Burr Foundation for Children, Inc. invites applications for a Director, Prevention Education. This position will lead the development, implementation, and evaluation of MBF curriculum and education services. MBF is dedicated to protecting children from bullying, cyberbullying and all types of child abuse and exploitation by providing prevention education to schools, child advocacy centers, after-school and sport programs, and other child-focused groups. This position will manage a team of prevention education professionals and reports to the SVP, Strategic Partnerships. MBF is seeking an experienced leader with the ability to motivate and develop staff along with guiding the continued improvement of program delivery and content.

Essential Duties and Responsibilities:

- Serve as a Subject Matter Expert on Child Abuse and Victimization Prevention
- Provide thought leadership and support to the management team
- Proactively support team members, including in-person mentoring, to set and reach ambitious individual and programmatic goals
- Lead expansion of the team, hiring and promoting team members as the program expands globally
- Manage the Prevention Education Department to reach more children and adults through effective prevention education in Florida, nationally, and globally
- Work in partnership with the team to raise awareness of MBF programs nationally and globally
- Responsible for identifying and overseeing metrics and data collection to measure impact and develop processes for sharing findings externally.
- Build relationships with key stakeholders to support program expansion and improve program delivery
- Develop and lead an advisory council of educators and specialists for continued improvement of MBF programs
- Present MBF learnings and perspective at conferences and other events, seek new opportunities to introduce MBF to stakeholders and represent MBF externally
- Oversee research and evaluation of MBF curriculum and support a culture of continuous improvement and enhancement of MBF curriculum and program delivery
- Contribute to the budget development and financial oversight of the programs

Education and Experience Requirements:

- Advanced degree in related field of study. Professional certification preferred.
- Minimum 10+ years related work experience in child welfare, prevention education, or academia.
- Curriculum development and adaptation experience.
- Excellent writing and communication skills in English. Fluency in a language other than English a plus.
- Some evening and/or weekend work; frequent travel required.

Job Specifications:

- Highly motivated, passionate, and creative team player with demonstrated commitment to the organization and ability to work in a collaborative, team environment.
- Proven leadership and teambuilding abilities, including ability to motivate, coach, and educate staff members and establish a culture of community.
- Inspiring and engaging people leader and communicator, able to set a vision and gain followership.
- Ability to operate with a high-level of professionalism and personal responsibility.
- Self-starter who is forward-thinking, generates ideas, and implements solutions to complex problems

- Must be able to plan and execute projects, collaborating with and implementing deliverables across multiple teams, geographies, and time zones to meet ambitious goals.
- Excellent organizational and time management skills with ability to prioritize and effectively handle multiple priorities with tight deadlines.

Anticipated Start Date: Immediate

Salary: Commensurate with experience

To apply: Please submit your resume and cover letter to the attn. of Lara Crampe at: jobs@mbfpreventioneducation.org